

BP-A200_SPECIAL PURPOSE ORDER REQUEST - INMATE

SPECIAL PURPOSE ORDER REQUEST - INMATE

**U.S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF PRISONS**

Accounting Classification	Purchase Order No.	SPO Reference No.	Actual Amount Charged to Credit Card \$
Vendor's Name and Address	Institution's Name and Address		Fund Control Number
			Funds Available (Initial)

SIGNATURES		DATES	
CARD HOLDER			
CONTRACTING OFFICER			
CCM/APPROVING OFFICIAL'S			
RECEIVING CLERK			

Purchase is requested of the following listed articles, which may be procured from the firm listed above or from other available source.

Inmate's Name (Printed)	Register No.	Inmate's Signature	Date Signed
Approving Official's Signature (Warden if Item Over \$100.00)		FRP Compliance (Initial)	

		Quantity			Unit price		Amount	
Item Number	Description of Articles	Reqtd	Ordred	Rvcd	Est	Actual	Est	Actual

MY COMMISSARY ACCOUNT HAS BEEN CHARGED AND I HAVE RECEIVED THE ARTICLES LISTED ABOVE.		Inmate Est	Pur Est	Actual			
	TOTAL VENDOR COST						
	MARKUP/RETAIL						
	SELLING PRICE						
	DELIVERY CHARGE						
TOTAL SELLING PRICE							
Approving Dept	Purchasing	Accounting	Warehouse	Commissary	R & D	Other	